

## REPORT OF THE DIRECTOR OF CORPORATE SERVICES

POLICY & RESOURCES SCRUTINY 2<sup>nd</sup> DECEMBER 2020

## COUNCIL'S BUDGET MONITORING REPORT 2020/21

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Forecasted for year to 31st March 2021

Department	Working Budget				Forecasted				Aug 20 Forecast Variance for Year £'000	June 20 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	31,821	-13,246	-5,564	13,011	31,915	-13,448	-5,564	12,903	-108	247
Communities	153,367	-63,030	12,711	103,049	155,046	-63,810	12,711	103,947	899	1,686
Corporate Services	81,196	-51,937	-1,614	27,645	78,951	-49,898	-1,614	27,438	-208	55
Education & Children (incl. Schools)	182,960	-31,406	26,677	178,231	188,899	-34,396	26,677	181,180	2,949	3,538
Environment	125,293	-78,943	12,708	59,058	127,767	-79,979	12,708	60,497	1,439	2,475
<b>Departmental Expenditure</b>	<b>574,637</b>	<b>-238,561</b>	<b>44,919</b>	<b>380,995</b>	<b>582,578</b>	<b>-241,531</b>	<b>44,919</b>	<b>385,965</b>	<b>4,971</b>	<b>8,000</b>
Capital Charges/Interest/Corporate				-19,940				-20,940	-1,000	-600
								0	0	
<b>Levies and Contributions:</b>										
Brecon Beacons National Park				138				138	0	0
Mid & West Wales Fire & Rescue Authority				10,400				10,400	0	0
<b>Net Expenditure</b>				<b>371,593</b>				<b>375,563</b>	<b>3,971</b>	<b>7,400</b>
Transfers to/from Departmental Reserves										
- Chief Executive				0				0	0	0
- Corporate Services				0				0	0	0
- Environment				0				0	0	0
<b>Net Budget</b>				<b>371,593</b>				<b>375,563</b>	<b>3,971</b>	<b>7,400</b>

**Chief Executive Department**  
**Budget Monitoring - as at 31<sup>st</sup> August 2020**

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget				Forecasted				Aug 20 Forecast Variance for Year £'000	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	868	0	-836	31	993	-256	-836	-99	-130	-57
People Management	4,399	-1,451	-2,615	333	4,423	-1,438	-2,615	370	37	19
ICT & Corporate Policy	5,825	-922	-4,864	39	5,830	-1,086	-4,864	-121	-160	-159
Admin and Law	4,319	-823	684	4,180	4,050	-748	684	3,986	-194	-144
Marketing & Media	2,820	-805	-1,428	588	2,488	-506	-1,428	554	-34	-66
Statutory Services	1,276	-303	282	1,255	1,239	-311	282	1,210	-45	-23
Regeneration	12,315	-8,942	3,212	6,585	12,892	-9,103	3,213	7,002	417	676
<b>GRAND TOTAL</b>	<b>31,821</b>	<b>-13,246</b>	<b>-5,564</b>	<b>13,011</b>	<b>31,915</b>	<b>-13,448</b>	<b>-5,564</b>	<b>12,903</b>	<b>-108</b>	<b>247</b>

## Chief Executive Department - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20	Notes	June 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Chief Executive</b>							
Chief Executive-Chief Officer	260	0	201	0	-58	Large underspend on supplies and services.	-2
Chief Executive Business Support Unit	608	0	792	-256	-72	3 vacant posts - All not being filled	-54
<b>People Management</b>							
Business & Projects Support	275	0	240	0	-35	Savings on supplies and services	-28
Employee Well-being	718	-296	728	-246	59	£50k Income target not being met due to: less external work and less 1:1 health screenings taking place due to social distancing; £19k additional agency staff offset by £12k short-term savings on pay costs.	43
Organisational Development	509	-10	542	-33	11	£11k Employee termination costs	-0
Employee Services – HR/Payroll Support	130	0	157	0	26	£18k graduate not funded, 2 x employees regraded with no funding £8k	0
DBS Checks	124	0	93	-5	-37	Less DBS checks undertaken than budgeted for	0
<b>ICT &amp; Corporate Policy</b>							
Welsh Language	165	-10	122	-10	-43	Vacant post not currently being filled due to team review being undertaken. Delayed due to COVID-19 but due to be completed by end of 20/21	-45
Chief Executive-Policy	848	-30	730	-28	-116	3 vacant posts not currently being filled due to team review being undertaken. Delayed due to COVID-19 but due to be completed by end of 20/21	-115
<b>Admin and Law</b>							
Democratic Services	1,850	-260	1,737	-289	-142	Underspend on Members pay & travelling costs along with an additional £33k income for work undertaken for the Housing Revenue Account.	-97
Democratic Services - Support	494	0	479	-26	-41	Additional income for work undertaken for the Wales Pension Partnership (£20k), the Police and Crime Commissioner (£7.5k) and Education through Regional Working (£5k)	-37
Land Charges	130	-300	77	-190	57	A reduction in estimated income as result of COVID-19 partially offset by savings on supplies and services and legal costs	49
Legal Services	1,777	-263	1,689	-243	-68	3 vacant posts (£64k), one to be filled shortly but no plan to fill the other two in the current financial year. An additional £10k of income for work undertaken for the Wales Pension Partnership.	-58

## Chief Executive Department - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20	Notes	June 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Marketing &amp; Media</b>							
Marketing and Media	501	-285	399	-66	118	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements.	130
Translation	552	-51	451	-35	-86	£20k saving down to staff reducing their hours, £11k on a vacant post, £27k underspend as a result of maternity leave and £13k saving on staff at a lower point on the salary scale than budgeted. Further savings on supplies and services.	-78
Yr Hwb	187	-92	66	-36	-65	Three vacant posts pending divisional realignment but less income anticipated as a result of COVID-19.	-83
<b>Statutory Services</b>							
Registrars	430	-301	456	-250	77	£56k estimated loss of income due to COVID-19. £50k increase in registration officers hours to catch up on delays in various registrations not able to be undertaken during early months of COVID-19 are assumed to be recoverable from WG	43
Coroners	384	0	310	0	-74	Following the appointment of medical examiners by the NHS, fewer cases are being referred to the Coroner.	-32
Electoral Services - Staff	287	0	247	0	-40	Vacant Post during year pending divisional realignment.	-1
<b>Regeneration &amp; Property</b>							
Food hubs and banks	0	0	262	-262	0	£99k reimbursement received from WG. £163k draw down from reserves.	0
Property	1,241	-67	1,184	-73	-64	Part year vacant post (£32k). Assumed post will be filled from September. Large underspend on travelling and car hire as well as other supplies and services savings.	-72
Commercial Properties	32	-582	43	-492	102	General loss of income due to properties becoming vacant and no immediate prospect of re-letting. Full reimbursement of rent holiday from WG for Quarter 1 reflected in the figures. Assumed rent holiday loss for July and August will not be reimbursed by WG.	137
Provision Markets	581	-651	560	-498	132	Ongoing reduction in Lettings income due to market forces impacting rates achievable. Full reimbursement of rent holiday from WG for Quarter 1 reflected in the figures. Assumed rent holiday loss for July and August will not be reimbursed by WG.	191

## Chief Executive Department - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20	Notes	June 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted Variance for Year
	£'000	£'000	£'000	£'000	£'000		£'000
Industrial Premises	539	-1,520	321	-1,217	86	Full reimbursement of rent holiday from WG for Quarter 1 reflected in the figures. Assumed rent holiday loss for July and August will not be reimbursed by WG.	255
Livestock Markets	59	-209	33	-24	158		Anticipated shortfall in income collected at Nant Y Ci Mart
<b>Other</b>					4		-28
<b>Grand Total</b>					-108		247

**Department for Communities**  
**Budget Monitoring - as at 31st August 2020**

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget				Forecasted				Aug 20 Forecast Variance for Year £'000	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Adult Services</b>										
Older People	60,255	-24,827	3,240	38,668	61,601	-26,707	3,240	38,134	-534	917
Physical Disabilities	8,165	-1,784	253	6,634	8,676	-1,843	253	7,086	452	989
Learning Disabilities	40,451	-9,166	1,291	32,577	40,719	-9,184	1,291	32,826	249	-785
Mental Health	9,575	-3,864	256	5,967	10,034	-3,562	256	6,728	761	321
Support	6,940	-5,428	1,129	2,640	6,944	-5,463	1,129	2,610	-30	90
<b>Homes &amp; Safer Communities</b>										
Public Protection	3,214	-1,094	535	2,655	3,140	-1,024	535	2,651	-4	-7
Council Fund Housing	9,140	-7,972	523	1,691	10,262	-9,089	523	1,695	4	11
<b>Leisure &amp; Recreation</b>										
Leisure & Recreation	15,627	-8,894	5,485	12,218	13,671	-6,937	5,485	12,218	0	150
<b>GRAND TOTAL</b>	<b>153,367</b>	<b>-63,030</b>	<b>12,711</b>	<b>103,049</b>	<b>155,046</b>	<b>-63,810</b>	<b>12,711</b>	<b>103,947</b>	<b>899</b>	<b>1,686</b>

## Department for Communities - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20 Forecast Variance for Year £'000	Notes	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Adult Services</b>							
<b>Older People</b>							
Older People - Commissioning	3,646	-513	3,587	-516	-61	Vacant posts	-93
Older People - LA Homes	7,936	-5,097	7,963	-5,124	0		368
Older People - Private/ Vol Homes	24,748	-13,314	25,424	-13,915	76	Pressures remain on the demand for services	536
Older People - Extra Care	774	0	824	0	51	Cwm Aur contract - savings proposals in previous years only partially delivered	51
Older People - LA Home Care	7,514	0	7,805	-147	143	Enhanced rates of pay re COVID-19 not funded by Welsh Government Hardship Fund £247k (5 months)	308
Older People - Direct Payments	1,127	-299	1,006	-299	-120	Budget to be realigned	-20
Older People - Private Home Care	8,238	-2,523	8,936	-3,571	-350	Hardship Fund £1 per hour. Demand had fallen due to cancelled care packages early in the year. Activity now increasing. Delays to implement several savings proposals	151
Older People - Business Support & Admin	920	-175	1,004	-177	81	Unmet PBB previous year	0
Older People - Enablement	1,874	-658	1,718	-781	-279	Staff vacancies - less reablement due to COVID-19 - claim to be put in for flat rate uplift £1 an hour - nothing claimed to date yet	-185
Older People - Private Day Services	225	0	8	0	-217	No day services due to COVID-19	-200
<b>Physical Disabilities</b>							
Phys Dis - Commissioning & OT Services	861	-109	733	-100	-119	Vacant posts	-108
Phys Dis - Private/Vol Homes	1,659	-439	1,330	-276	-167	Demand led	45
Phys Dis - Group Homes/Supported Living	1,079	-167	1,347	-167	268	Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Fund into Revenue Support Grant. Primarily affected Physical Disabilities and Learning Disability clients for Direct Payments, Day Services and Community Support. Budget adjustments to be monitored to check initially virements were accurate	250
Phys Dis - Community Support	198	0	120	0	-79	Demand reduced due to COVID-19	0
Phys Dis - Direct Payments	2,535	-577	3,244	-577	709	Demand remains steady but at a level of overspend in 2019/20	800
Phys Dis - Independent Living Fund	132	0	74	0	-59		

## Department for Communities - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20 Forecast Variance for Year £'000	Notes	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Learning Disabilities</b>							
Learn Dis - Private/Vol Homes	10,812	-2,844	11,582	-2,560	1,054	Demand increased - further work to establish underlying cause. Previous year had last minute grant income which has not been forecast in these figures	150
Learn Dis - Direct Payments	3,954	-547	4,607	-547	653	Demand remains steady but at a level of overspend in 2019/20	275
Learn Dis - Group Homes/Supported Living	10,989	-1,771	11,707	-2,221	268	More demand in Supported Living as an alternative to Residential Care. Rightsizing in Supported Living ongoing but delayed due to COVID-19. Accommodation and Efficiency project which plans for strategic longer term future accommodation options as well as current client group is now picking up pace.	700
Learn Dis - Private Day Services	1,238	-80	321	-80	-917	Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-991
Learn Dis - Transition Service	600	0	539	0	-61		-32
Learn Dis - Community Support	2,587	-158	2,054	-158	-533	Community Services provision greatly reduced from March 2020. Activity levels beginning to increase. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost	-918
Learn Dis - Adult Placement/Shared Lives	3,031	-2,198	2,980	-2,278	-131	Staff vacancies and reduced payments for day services support	-16
<b>Mental Health</b>							
M Health - Private/Vol Homes	6,081	-3,064	6,470	-2,806	647	Demand increased - further work to establish underlying cause. Previous year had last minute grant income which has not been forecast in these figures	250
M Health - Community Support	561	-74	637	-74	76	Demand led - likely increase due to COVID-19	2
<b>Other Variances - Adult Services</b>					-33		209



## Department for Communities - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20 Forecast Variance for Year £'000	Notes	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Homes &amp; Safer Communities</b>							
<b>Public Protection</b>							
PP Business Support unit	111	0	90	0	-22	Vacant posts	-17
Public Health	283	-14	289	-4	17	Underachievement of Fees and costs recoverable. Overspent on Premises Maintenance.	2
Air Pollution	126	-35	123	-18	14	Underachievement of licensing income.	16
Animal Safety	158	0	122	0	-36	Vacant posts.	-23
Licensing	350	-330	338	-292	26	Underachievement of licensing income.	6
Food Safety & Communicable Diseases	494	-38	466	-41	-31	Underspent on agency costs and staff travelling costs.	8
Financial Investigator	32	-271	133	-334	38	Underachievement of casework income due to courts not being open.	0
Other Variances - Public Protection					-10		1
<b>Council Fund Housing</b>							
Other Variances - Council Fund Housing					4		11
<b>Leisure &amp; Recreation</b>							
Pendine Outdoor Education Centre	522	-348	276	-141	-39	Vacant posts in structure	-157
Carmarthen Leisure Centre	1,640	-1,751	1,373	-1,441	43	Unable to claim current year efficiencies from Hardship Fund	266
Amman Valley Leisure Centre	910	-833	809	-701	30	Unable to claim current year efficiencies from Hardship Fund	115
Llanelli Leisure Centre	1,340	-1,145	1,194	-956	43	Unable to claim current year efficiencies from Hardship Fund	201
ESD Rev Grant - Ynys Dawela	43	-43	33	-5	28	Grant for project not yet confirmed by funding body	28
Arts General	25	0	0	0	-25	Vacant post being held pending restructure	-25
Entertainment Centres General	444	-62	298	-13	-97	Vacant posts in structure	-78
Oriel Myrddin CCC	113	0	126	0	14	Backdated NNDR bills re: 26/27 King Street	-0
Leisure Management	389	0	356	0	-33	Vacant post in structure	-32
Other Variance - Leisure & Recreation					37		-168
<b>Grand Total</b>					<b>899</b>		<b>1,686</b>

**Corporate Services Department**  
**Budget Monitoring - as at 31st August 2020**

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget				Forecasted				Aug 20 Forecast Variance for Year £'000	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	5,399	-2,862	-2,548	-12	5,085	-2,781	-2,548	-244	-232	-236
Revenues & Financial Compliance	4,793	-1,723	-2,404	666	4,320	-1,813	-2,404	103	-563	-198
Other Services	71,004	-47,351	3,337	26,991	69,546	-45,305	3,337	27,578	587	489
<b>GRAND TOTAL</b>	<b>81,196</b>	<b>-51,937</b>	<b>-1,614</b>	<b>27,645</b>	<b>78,951</b>	<b>-49,898</b>	<b>-1,614</b>	<b>27,438</b>	<b>-208</b>	<b>55</b>

## Corporate Services Department - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20 Forecast Variance for Year £'000	Notes	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Financial Services</b>							
Corporate Services Management team	485	-63	480	-109	-50	£35k income from Fire Authority SLA and £15k savings on supplies and services	-47
Accountancy	1,697	-459	1,593	-468	-113	Vacant posts not likely to be filled in the short term. A few staff members currently being paid at the lower points of the scale whilst budgeted at the top.	-116
Treasury and Pension Investment Section	258	-182	247	-207	-37	£25k additional income for work undertaken for the Wales Pension Partnership; £12k - three staff members currently at lower points of the salary scale but budgeted at top of scale.	-37
Payments	531	-76	492	-72	-35	Net £16k part year vacant posts and £19k savings on supplies and services	-35
<b>Revenues &amp; Financial Compliance</b>							
Procurement	548	-34	533	-34	-14	Net effect of vacancies and additional staff costs	-7
Audit	482	-19	416	-33	-80	2 vacant posts during the year.	-47
Risk Management	148	-0	138	-0	-10	Flexible retirement wef 01/09/2020	16
Corporate Services Training	59	0	33	0	-26	Under utilisation of budget due to current working practices	-0
Local Taxation	934	-741	851	-790	-131	A few posts have been vacant during the year to date and are expected to be filled imminently. A number of staff members are currently on lower points of the salary scale but budgeted at the top of scale and 2 staff members have reduced their hours. Additional one off WG grant of £43k has contributed to the underspend.	-46
Housing Benefits Admin	1,645	-752	1,421	-827	-299	A few posts have been vacant during the year to date and are expected to be filled imminently. A large number of staff members are currently on lower points of the salary scale but budgeted at the top of scale.	-113
<b>Other Services</b>							
Audit Fees	316	-92	287	-92	-29	A proportion of audit fees chargeable directly to grants	-27
Council Tax Reduction Scheme	16,511	0	18,058	-500	1,047	Significant increase in caseload as a result of COVID-19. Estimated cost is £2m greater than 19-20 actual cost. £179k income received from WG for Q1.	1,047
Rent Allowances	46,923	-47,140	44,250	-44,676	-209	Efficient recovery of overpayments	-209
Miscellaneous Services	7,187	-120	6,892	-38	-213	£238k underspend on pre LGR pension costs	-313
<b>Other Variances</b>					-9		-11
<b>Grand Total</b>					-208		55

**Department for Education & Children**  
**Budget Monitoring - as at 31st August 2020**

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget				Forecasted				Aug 20 Forecast Variance for Year £'000	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Schools Delegated Budgets</b>	<b>130,821</b>	<b>-12,133</b>	<b>0</b>	<b>118,687</b>	<b>133,021</b>	<b>-12,133</b>	<b>0</b>	<b>120,887</b>	<b>2,200</b>	<b>1,600</b>
Director & Strategic Management	1,480	0	-108	1,371	1,484	0	-108	1,376	4	4
Education Services Division	7,150	-2,716	21,135	25,568	6,591	-2,067	21,135	25,659	91	506
Access to Education	9,046	-6,201	1,589	4,433	9,420	-5,950	1,589	5,060	626	827
School Improvement	2,705	-516	429	2,617	2,782	-546	429	2,665	48	1
Curriculum & Wellbeing	7,748	-4,031	893	4,610	8,482	-4,674	893	4,701	90	47
Children's Services	24,013	-5,809	2,739	20,943	26,071	-8,176	2,739	20,634	-309	-298
Additional resources for reopening of schools	0	0	0	0	1,049	-850	0	199	199	850
<b>TOTAL excluding schools</b>	<b>52,140</b>	<b>-19,273</b>	<b>26,677</b>	<b>59,544</b>	<b>55,879</b>	<b>-22,263</b>	<b>26,677</b>	<b>60,293</b>	<b>749</b>	<b>1,938</b>
<b>GRAND TOTAL</b>	<b>182,960</b>	<b>-31,406</b>	<b>26,677</b>	<b>178,231</b>	<b>188,899</b>	<b>-34,396</b>	<b>26,677</b>	<b>181,180</b>	<b>2,949</b>	<b>3,538</b>

## Department for Education & Children - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20	Notes	June 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Schools Delegated Budgets</b>							
Primary Schools	68,357	-7,135	69,207	-7,135	850	Based on schools' working budgets received for 2020/21. Deficit budget submissions are included subject to approval of recovery plans by LA	700
Secondary Schools	58,331	-4,958	59,231	-4,958	900		500
Special Schools	4,132	-40	4,582	-40	450		400
<b>Education Services Division</b>							
School Redundancy & EVR	2,067	0	2,001	0	-66	Forecast based on business cases approved to date. Schools are supported and challenged on staffing structure proposals	-122
Early Years Non-Maintained Provision	1,704	-1,337	828	-557	-96	Fewer children taking up places in non-maintained settings	0
Special Educational Needs	2,685	-1,379	3,092	-1,509	276	Forecast based on existing known commitments. Continuing high level of Statutory Assessments issued. Increase in existing out of county placement costs, small number of new placements and 1 placement ended.	534
<b>Access to Education</b>							
School Admissions	345	-84	317	-84	-29	Part year staff vacancy & staff budget saving as not all staff at top of grade	-37
School Modernisation	114	-1	199	-25	61	Premises costs relating to closed schools	41
School Meals & Primary Free Breakfast Services	8,586	-6,116	8,905	-5,841	594	Based on loss of income being claimed to year end from WG. Hardship FSM claims do not fully cover the payments made from Sept. Assume additional food costs and materials due to COVID-19 changes for breakfast and lunch will be reimbursed via hardship claim	822
<b>School Improvement</b>							
School Effectiveness Support Services	473	-43	447	-37	-21	Delayed recruitment to school support due to COVID-19	1
National Model for School Improvement	1,139	-60	1,173	-26	68	ERW contribution increase due to NPT withdrawal from Consortia	0
<b>Curriculum and Wellbeing</b>							
Music Services for Schools	302	0	1,103	-740	61	Delay with staff restructuring which has been further affected by COVID-19 and reduced SLA income from schools	84
Welsh Language Support	337	-10	489	-142	20	Reduction in income and funding streams due to COVID-19	26
Education Other Than At School (EOTAS)	2,137	-339	2,333	-450	86	Ongoing increasing demand from schools for alternative provision	100
Youth Offending & Prevention Service	1,908	-1,116	1,821	-1,085	-57	Reduced travelling, staff vacancies and maximising grants to release core budget	-44

## Department for Education & Children - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20	Notes	June 20
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year		Forecasted for Year
	£'000	£'000	£'000	£'000	£'000		£'000
<b>Children's Services</b>							
Fostering Services & Support	3,941	0	3,919	-5	-27	Part year vacant posts and maximisation of grant income	-16
Adoption Services	532	0	1,108	-477	100	1 off payment committed for adoption of sibling group	90
Out of County Placements (CS)	670	0	464	-29	-236	Reduction in Out of County placements and no current remand placements	-170
Short Breaks and Direct Payments	553	0	791	-134	105	Overspend mainly due to increased Direct Payments - increased demand since change in legislation & further increase linked to COVID-19	-20
Family Aide Services	172	0	297	-191	-66	Part year vacant posts and maximisation of grant income	-60
Other Family Services incl Young Carers and ASD	523	-300	648	-456	-31	Part year vacant post - currently out for recruitment	-33
Children's Services Mgt & Support (incl Care First)	992	-76	1,127	-279	-67	Further utilisation of grants - £44k, staff budget saving as not all staff at top of grade - £9k, staff recruitment savings with most posts advertised on our website - £14k	-60
School Safeguarding & Attendance	296	-45	531	-348	-67	Part year vacant posts and maximisation of grant income	-55
<b>Additional resources for reopening of schools</b>							
Additional Cleaning for schools re-opening	0	0	850	-850	0	Assumes additional cleaning costs will be fully recovered from Welsh Government. Expectation that additional cleaning costs in other establishments will be recovered from the user departments.	850
Face coverings & PPE	0	0	199	0	199	Expenditure incurred in August to procure Face Coverings & PPE for Schools at short notice expected to exceed WG grant by £199k	0
<b>Other Variances</b>					-59		8
<b>Grand Total</b>					<b>2,949</b>		<b>3,538</b>

**Environment Department**  
**Budget Monitoring - as at 31st August 2020**

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget				Forecasted				Aug 20 Forecast Variance for Year £'000	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Buisness Support & Performance	46	-92	132	87	133	-164	132	101	15	17
Waste & Environmental Services	25,651	-4,471	1,380	22,560	30,410	-8,865	1,380	22,925	366	422
Highways & Transportation	52,387	-31,575	10,399	31,211	50,663	-29,173	10,399	31,889	678	1,016
Property	42,805	-40,787	465	2,483	42,370	-40,141	465	2,693	211	717
Planning	4,404	-2,019	333	2,718	4,191	-1,636	333	2,888	170	303
<b>GRAND TOTAL</b>	<b>125,293</b>	<b>-78,943</b>	<b>12,708</b>	<b>59,058</b>	<b>127,767</b>	<b>-79,979</b>	<b>12,708</b>	<b>60,497</b>	<b>1,439</b>	<b>2,475</b>

## Environment Department - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20 Forecast Variance for Year £'000	Notes	June 20 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Business Support &amp; Performance</b>							
Business Support	-119	-35	-148	-35	-29	Posts budgeted at top of scale but majority are not at the top of scale yet; a few temporary vacant posts during the year.	-30
Operational Training	37	-57	19	-6	33	Overspend due to COVID-19 restrictions and training time allocated to refuse and cleaning departments	30
Departmental - Core	45	0	63	0	18	£8k department's share of the Health and wellbeing co-ordinators' pay costs; £10k efficiency not yet achieved	17
<b>Waste &amp; Environmental Services</b>							
SAB - Sustainable Drainage approval Body Unit	121	-115	120	-33	81	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects	87
Cleansing Service	2,380	-108	2,420	-108	38	Additional cleansing requirements	2
Waste Services	17,071	-1,316	17,384	-1,373	257	£194k additional net cost of resourcing due to social distancing and potential cover for sickness - assumption that 50% of Q3 costs will be not be funded and Q4 costs will not be funded at all; £148k estimated additional blue bag requirements due to: HWRCs closed from March until end of May therefore more kerbside blue bags used, cans and paper removed from community recycling centres resulting in a 35% increase in kerbside dry recycling and increased stock in additional private outlets during COVID-19 lockdown. £70k underspend due to delayed start to the Absorbent Hygiene Products collection service as a result of the pandemic.	124
<b>Highways &amp; Transportation</b>							
Civil Design	1,096	-1,680	1,005	-1,623	-34	Increased income recovery	1
Transport Strategic Planning	396	0	368	0	-28	Project management fees charged to grants	0
Traffic Management	559	-43	761	-296	-52	Net increase in additional Traffic Regulation Orders income against additional planned works (£20k) and net effect of salary savings/recharges to grants of (£32k)	-16
Car Parks	1,997	-3,271	1,666	-2,107	833	Parking fees reintroduced in September: 25% income forecasted for Sept and 50% income Oct to March. WG have reimbursed total Q1 loss of £701k but assumption is that they will only reimburse 50% for Q2 and 50% of net loss for the Q3 & Q4. The proposed efficiency of a modest price increase of 20p per charge band to sustain highways and transport services has been delayed to January 2021.	1,039
Nant y Ci Park & Ride	80	-33	148	-72	29	Increased maintenance costs & reduced income.	30



## Environment Department - Budget Monitoring - as at 31st August 2020

### Main Variances

POLICY & RESOURCES SCRUTINY 2nd DECEMBER 2020

Division	Working Budget		Forecasted		Aug 20 Forecast Variance for Year £'000	Notes	June 20 Forecasted Variance for Year £'000
	Expenditure	Income	Expenditure	Income			
	£'000	£'000	£'000	£'000			
School Crossing Patrols	121	0	150	0	29	The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.	31
Bridge Maintenance	740	0	703	0	-37	Structures Engineer vacant for part year	-26
Street Works and Highway Adoptions	426	-364	425	-382	-20	Additional income from highway adoption agreements	-7
Public Rights Of Way	937	-66	889	-55	-37	Post temporarily vacant	-26
<b>Property</b>							
Property Maintenance Operational	30,380	-31,924	28,634	-29,979	200	£200k Design CHS works – estimated effect of COVID-19 delays and the consequential impact on productivity; the property maintenance estimated effect of COVID-19 has been offset by an increased workload committed for empty properties. An on-going review of the situation is being carried out by divisional management, with a view to quantifying the potential knock-on effect on the remainder of the financial year.	718
<b>Planning</b>							
Building Regulations Trading - Chargeable	454	-507	403	-349	107	Overspend has reduced due to: less expenditure as a result of COVID-19 and increased income since June. Assumptions include a £30k reimbursement of lost income from WG - final decision on this will not be made until February 2021.	132
Building Control - Other	186	-5	175	-5	-10	Less staff travel & spend on supplies due to COVID-19	-12
Minerals	359	-236	377	-199	55	Shortfall in income due to COVID-19 but income has increased from June onwards.	83
Policy-Development Planning	680	-0	556	0	-123	Part year vacancy and employee on maternity, underspend has increased since June due to less estimated expenditure on consultant fees & supplies.	-52
Development Management	1,575	-968	1,487	-757	124	Income shortfall offset by less expenditure due to COVID-19 £35k assumed loss of income to be recovered from WG	109
Conservation	442	-54	461	-50	24	One-off consultancy cost	40
<b>Other Variances</b>					-17		202
<b>Grand Total</b>					1,439		2,475